





**Executive Updates:**

External	<p>Writing a Geared Up article for January.          CMAS / CPRT invited to Queens U annual Space Conf. – Waiting for details          Craig Merrett Meeting – <b>By end of term: AIAA / ASME.</b>          Holiday Card – <b>Send Scott file</b>  <b>Email Alex, AIAA: aiaacarleton@gmail.com</b>  <b>CASI Talk Tomorrow @ Ottawa U - Scott to FWD to group</b></p>
Internal	<p>End of semester email with holiday photo - as exams are coming to an end (Dec. 23)          Constitution work continues. To be corrected at AGM. More details in the new year.          To conduct a presidential review.</p>
Finance	<p><b>Rachael will pick up bank card. It's ready.</b>          Reimbursements for Mike and Spencer processed.          Financial update:          Shirt donation in progress?          CUESEF – No news yet. (?!)          CASG - \$82.00 (for #FolksyWisdom)</p>
Events	<p>Top Karting - 24 people in total. Loss of \$348. (Let's try to sell more shirts and bandanas).  <b>December 3 #Mythbusters 8-10PM Bell Theater– Scott will show how to get IMS access on Wednesday. Look into popcorn machine (CUSA).</b></p>
Publications	<p>Promote movie night on Social Media  <b>Social Media: Weekly Social media contest – promote start-up in January</b>          Remember to use Reps as needed          Update CMAS Exec Info (Johan &amp; Eric (&amp; Scott's Bio))</p>
Services	<p>Needs:          2 x Padlocks for Cabinets (Inexpensive)          2 x Tim Cards - See Jacob. - Next Semester          3x12 Soda pop (Movie Night)          Popcorn &amp; Popcorn supplies          (Stepstool to be made by CMAS)</p>
Technical	<p>Website updates being conducted          Windows updates can be done          Time issue has been fixed</p>



Meeting Record  
November 30, 2015  
MC2014

4th Year Rep	Viewing night - Thursday in Bell Theater & Industry night teaser
3 <sup>rd</sup> Year Rep	Viewing night - Thursday in Bell Theater & Industry night teaser
2nd Year Rep	Viewing night - Thursday in Bell Theater & Industry night teaser
1st Year Rep	Viewing night - Thursday in Bell Theater