



Meeting Record
 March 7, 2016
 MC2014

UNB Visit:

~30 Students from UNB "Student Society of Mechanical Engineers"

Arrival Thursday ~ 10:30AM, touring Mackenzie with NEW tours, lunch at the cafeteria, followed by CMAS Challenge TB360

Lunch at 12:30-1:30 in Residence Caf

1:30-1:50 - Paper Airplane

1:50-2:30 - Blind Rover Challenge

2:30-3:30 - Scavenger Hunt (ends at 77 Grove)

Friday: They have requested tour guidance for an evening out. We can help them with transit. We have been invited to join them for dinner at FatBoys.

- **Scott - Mugs: \$11.11 tax in, pre-engraving. W/ engraving +4.00(plus tax). Minimum of 75.**
- **Pre-order - do purchase once *n* are pre-sold. Scott and Jacob to determine *n***

Executive Updates:

External	<p>Juan's report from Space Conference is outstanding, to be sent by Friday</p> <p>Daniel's report has been submitted and forwarded to Ana</p> <p>CASI Lecture, Wed. 23rd, 5:30-8:30, ME4494</p> <p>Get Nicastro Quote for AGM (50 people)</p>
Internal	<p>Contact Jen Wickson Re: Books</p> <p>Elections:</p> <ul style="list-style-type: none"> -Election are coming up. -Nominations start Wednesday until the next Wednesday -Campaigning starts at AGM (16-19). -Elections officer is Nick. -Saskia Mattern & Simon Peacock will be our vote counters <p>AGM: Monday, March 21 - 6PM-9PM - Room ME3235</p> <ul style="list-style-type: none"> -Contact Justine to Facilitate AGM -Announcements for AGM and elections. Food – TBD.



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	<p>-Posters for Elections and AGM are needed. -Slides are due Saturday, March 19th, 6pm -New elected Exec will be permitted to make brief introductions</p> <p>Review on Scott – Doodle to be sent out Review on Monica</p>
Finance	<p>Financial update: Industry night was funded \$500 (CSES Networking fund) Comprehensive report on industry night costs (AGM) Reimbursements continue. AGM end of year report Continue to track down FolksyWisdom money</p>
Events	<p>CASI Talk Wednesday, the 23rd of March -Kelsey will require help. -Exec should attend. -UAS By ING Robotic Aviation - refreshments provided -Coordinate w/ Ana & Eric for promo</p> <p>#FolksyWisdom March 16, 6:30, DT2017 Arrange Coffee / Cookies for event</p>
Publications	<p>Nick needs Admin access to Group and Page – Eric</p> <p>Ana: Send Eric all pictures from events Posters required for: NEW Competition, Election Notification, AGM, Feb 24 CASI, #FolksyWisdom (TEMPLATE ONLY, FINAL DETAILS TBD) Ana: Register for ELP Camera for upcoming events for AGM MARCH 21 Register for ELP Camera for Folksy Wisdom. Get a tripod too.</p> <p>Social Media Update: Current Followers: Twitter: 19 Instagram: 17 Tweet CO2 Car event w/ Instagram too</p>



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Services	Supplies to get: Sriracha French's Ketchup (#Canada) Container for cutlery Hot chocolate (use donation money)
Technical	Monica will take over shirt donations. (reading week) Exec computer - requires backup and clean Windows 8 install. (reading week) People please send Monica kinds of data you'd like from members, <i>Ex: How many 3rd Year Aero-B's are there. Ex. How many people bought calipers.</i>
4th Year Rep	Confirmed for #FolskyWisdom: John Polanski Professor Hayes Fixed Wing (3 People) Gas Turbine - Mitch CUCD - Nick Spacecraft - Juan Coffee is happening and snacks – chips, etc. Poster is in the works Nick continue to email attendees.
3 rd Year Rep	FolskyWisdom, Geared UP, CASI (good aero C event)
2nd Year Rep	FolskyWisdom, Geared UP, CASI (good aero C event)
1st Year Rep	FolskyWisdom, Geared UP, CASI