



Meeting Record  
 October 17, 2016  
 ME4236

**Attendees (Mark 'Y' for present):**

Executive	
Scott Dutrisac, President	Y
Kelsey Doerksen, VP Internal	Y
Mike Rossyan, VP External	A
Patrick Flegel, Finance Director	Y
Johan Prent, Events Director	Y
Jonah Veenendaal, Events Director	Y
Katelynn Bolster, Publications Director	A
Cassidy Lang, Publications Director	Y
Cole Jessup, Services Director	Y
Monica Ruttle, Technical Director	Y
Spencer Slade, 4th Year Rep	A
Rachael Machnee, 3rd Year Rep	Y
Andre Lawrence, 2nd Year Rep	Y
Alex Lothrop, 1st Year Rep	A
Dustin Skilliter, 1st Year Rep	Y
Nicolas Virc, 1st Year Rep	Y
Eric Lacey, Merchandise Coordinator	Y
Nick Tepylo, Graduate Liaison	A

Members
Marisol Leunissen, 2nd year mech

**Opening Remarks & Administrative Information:**

Action items now highlighted yellow. LATE ACTION ITEMS IN GREEN TROUBLE

- Scott's Remarks
- Keys needed by: Katelynn, Johan, Lacey, Tepylo, Spencer, Andrew, 3 x First Year Reps
- If you are late / need to switch hours / miss a meeting, contact Kelsey.
- New keys have been ordered, they are still at the printer's.
- Shopify Lite: \$9.00 per month, allows Facebook sales / website sales (buy button)



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- Quiet study hours stay: During class times, with downtime between classes.
- CMAS Swag Updates - open submissions for swag concepts- send to [cmas.merchandise@gmail.com](mailto:cmas.merchandise@gmail.com)

### Executive Updates:

External	When will you be coming to meetings? CASI - 18th of October : Flight Sims. 4499 Mackenzie 6-9pm
Internal	All volunteers have been trained. Fall Semester General Meeting (FSGM) November 7, 6-9PM 2104 CB Booked. Look into food Template over reading week: Reps/Directors/VPs prepare presentations and submit to Kelsey by November 4th Kelsey encourages everyone to take the initiative to enforce study hours.
Finance	Purchasing Guidelines to be entered into RRH. Application to CUSA Event fund for industry night / events: Should hear back this week on outcome. CUESEF now open : deadline October 26. (Curtains, furniture) ALL EXEC NOTIFY PATRICK IF YOU WANT TO APPLY FOR FUNDING! CSES SGF Applied! Patrick to apply for funding as necessary and report back on status.
Events	#FolksyWisdom: <ul style="list-style-type: none"> <li>• Room didn't work out (moved to thermo lab)</li> <li>• Approximately 40 people</li> <li>• Generally good reviews</li> </ul> TopKarting: <ul style="list-style-type: none"> <li>• Postpone till January 15th (tentatively)</li> <li>• Ticket sales after Reading week.</li> <li>• 30 person maximum (could go higher if necessary)</li> </ul> CASI Lecture Oct. 18 <ul style="list-style-type: none"> <li>• Simulators: 4499 Mackenzie, 6-9</li> <li>• See slack for more details</li> </ul>



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	<p>Potentially join up with CAD (Marie) for CO2 car Nov. 13.</p> <p>Movie Night: The Grand Tour?</p>
Publications	<p><b>Geared Up:</b>        Katelynn - just got back from Greece. Update next week please.</p> <p><b>cmassnaps:</b> daily snaps would be great! Everyone help!</p> <p><b>Social Media:</b>        Promote CASI Event on 18th        Print card working with CSES        CMAS Swag - open submissions for swag concepts- send to <a href="mailto:cmassnaps@gmail.com">cmassnaps@gmail.com</a></p> <p><b>Posters:</b>        Code of Conduct Poster underway. More to come.</p>
Services	<p>CMAS Remembrance Day Patches (100) (Scott to order)</p> <p>CMAS Stickers - StickersCanada (Scott and Cole to tackle together)</p> <p>CMAS Mugs - (Scott/Cole Co-production)</p> <p>Need: Forks, Small Quantity of Wooden Chopsticks.</p> <p>Fridge needs to be emptied (Friday)</p>
Technical	<p>Database in BETA for now. Content up-to date. GUI coming by end of semester.</p> <p>Printer: Known problem: Google Chrome does not print well, save docs first.</p>
4th Year Rep	Promote CASI on 18th
3rd Year Rep	<p>Promote CASI on 18th</p> <p>Hasn't killed plant yet. Consider planting in dirt soon.</p>
2nd Year Rep	Promote CASI on 18th
1st Year Rep	<p>Promote CASI on 18th</p> <p>CASI: Canadian Aeronautics and Space Institute - lecture on Simulators (flight)</p>
Members	<p>Marisol: CAD (Create Advance and Discover) Running an event <i>Race Day</i></p> <p>20cmx9cmx9cm 3D printed CO2 car event (possible merger?)</p>



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	Running Nov. 13
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