



Meeting Record

September 19, 2016
SGRC

Attendees (Mark 'Y' for present):

Executive	
Scott Dutrisac, President	Y
Kelsey Doerksen, VP Internal	Y
Mike Rossyan, VP External	A
Patrick Flegel, Finance Director	Y
Johan Prent, Events Director	Y
Jonah Veenendaal, Events Director	L
Katelynn Bolster, Publications Director	Y
Cassidy Lang, Publications Director	Y
Cole Jessup, Services Director	Y
Monica Ruttle, Technical Director	Y
Spencer Slade, 4th Year Rep	Y
Rachael Machnee, 3rd Year Rep	Y
Andre Lawrence, 2nd Year Rep	Y
1st Year Rep	
1st Year Rep	
Eric Lacey, Merchandise Coordinator	A
Nick Tepylo, Graduate Liaison	A

Members
Nicolas Virc, 1st year, AERO
Ronan Hopkins, 1st year, Eng Phys
Hung Ly, 3rd Year, AERO
Andrew Oddy, 4th year, Mech
Eric Williamson, 2nd year, Mech

Opening Remarks & Administrative Information:

Action items now highlighted yellow. LATE ACTION ITEMS IN GREEN TROUBLE

- Scott's Remarks
- Keys needed by: Katelynn, Johan, Lacey, Tepylo, Spencer, Andrew
- Scott: Order new keys
- New office: Sales tracker and library passwords - update, swap exec monitor for sightlines (TD)
- New faculty advisor: Rashid Irani
- Scott to contact & invite FolksyWisdom



Meeting Record

September 19, 2016
SGRC

- Andrew to fill out executive/proxy agreement
- We are happy with slack. Monica to look at other bots.
- Eric Lacey: Shopify & merch discussion. We will look at using Shopify -Lite (14 day trial) and designing new merch - send design ideas to Eric. Update?
- Administrative bonding October 2nd, after 5:30PM. Possible BBQ.
- Students for the Exploration and Development of Space (SEDS) address students @ FolksyWisdom Oct. 5. Mike to contact Kaizad.
-

Executive Updates:

External	Contact Kaizad from SEDS re Folksy Wisdom CASI - 18th of October - details to come
Internal	Office hours posted - thank you. Print volunteer training manual. - Will be hanging at the exec desk. First year rep apps. due tomorrow. Kelsey to email prospective reps. Hoping to have reps for next Monday. Continue training volunteers.
Finance	Work through Scott's staggeringly large reimbursement request. All refunds are done online - account must be setup - Pat to send the link. Purchasing guidelines presented - executive to review this and add to RRH next week. Applying to CUSA Event fund for industry night / events. Cuesef not open yet. CSES SGF not yet open. Get insurance for TopKarting.
Events	CASI Event / Paper Airplane - Event was good. 44 participants! Food was disappointment. Winner of airplane contest: Andrew Oddy, Cole Jessup, and a 10 year old community member. Budget okay. Leftover supplies in office. FolksyWisdom: October 5, 6-9 PM Dunton 2017. Co-Hosting with SREE. Need recruit upper years, profs, Aero A/B/C/D, Mech, SREE A/B. List of reps by next meeting. TopKarting: Goal Date: Sunday Oct. 16. Response from TK, Cost will be \$1500 ish.



Meeting Record
 September 19, 2016
 SGRC

	Does not include busses. 70 lap grand prix. (30 people) Budget set ~\$2500. Cancellation costs within 3 days. Bus details next week.
Publications	<p>Got blog access from Ana. Yay! Posted on FB to get submissions, no interest yet. We will run an ad in Iron Times for submissions. Katelynn to continue.</p> <p>Cassidy contact Ana for Instagram/Twitter - or check transition report. Remove accounts.</p> <p>Consider Facebook paid promotions - report next week.</p> <p>CMAS HAS A SNAPCHAT! cmas_snaps - other people could use account - post user/pass in #technical on slack.</p> <p>Social media - promote CASI / FolksyWisdom Posters for FolksyWisdom (up by next week). Make a "Clean your area" poster with Cole.</p>
Services	<p>Plaques went up fine, pictures too heavy. Try cleaning the wall and re-attempting, or buy sticky hooks.</p> <p>To purchase: Coffee Hot Chocolate Kleenex (#Fancy)</p> <p>Make a "Clean your area" poster with Cassidy.</p>
Technical	<p>Database in BETA for now. TBA for useable version. Change exec. monitor position. Office hours are on the website (society info).</p>
4th Year Rep	Promote FolksyWisdom / TopKart
3 rd Year Rep	Promote FolksyWisdom / TopKart Plant: Coming from Cole - put on shelf near clock.
2nd Year Rep	Promote FolksyWisdom / TopKart
1st Year Rep	Should be here next week.
Members	Ronan: Idea for "Remove before flight" underwear. We will continue to look into this.



Meeting Record
September 19, 2016
SGRC

	<p>Andrew Oddy: CMAS to give out poppies this year for Remembrance Day. Usually start on last week of October. Cassidy to mock-up CMAS Remembrance Day patch. Eric Williamson: Running for CSES Mech Councillor.</p>
--	--