



Meeting Record

January 25, 2016
ME2014

Attendees (Mark 'Y' for present):

Executive	
Scott Dutrisac, President	Y
Kelsey Doerksen, VP External	Y
Jacob Heapy, VP Internal	Y
Rachael Machnee, Finance Director	Y
Michael Rossyan, Events Director	Y
Ana Alarcon, Publications Director	A
Spencer Slade, Services Director	L
Monica Ruttle, Technical Director	Y
Nick Hakala, 4th Year Rep	Y
Armand Caron, 3rd Year Rep	A
Patrick Flegel, 2nd Year Rep	Y
Angelina Gomes, 1st Year Rep	Y
Andre Lawrence, 1st Year Rep	A
Johan Prent, Events Coordinator	Y
Eric Lacey, Social Media Coordinator	L
Nick Tepylo, Office Coordinator	Y

Members
Andrew Oddy
Yannick Brisebois
Steve Eberhardt

Opening Remarks & Administrative Information:

- Meeting Time: Mondays, 6-7:30PM, Typically MC2014
- Email Incentive - 60 of Scott's hard earned dollars go to the best email correspondent (at final meeting of semester.)
- New Stapler, lock & chain
- **Office Cleaning: At the end of your day, check that it's okay. CMAS IS NOT A BROKEN WINDOW.**
- **Industry night assistance:**
 Tuesday Eve: Resume Check (Spencer, Scott, Johan) (after 530)
 Final Prep: Wednesday, 6:00-7:30 - Help if you can. (And I know you can.)



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- **Constitutional Update:**
- **Reviewed changes (2nd time)**
- **Jacob cleared up questions relating to definitions of "Coordinator" and clarified voting rules**
- **Vote: No abstentions, no NO votes, Unanimous YES**
- **CHANGES PASS**



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Executive Updates:

External	<p>Juan Posada and Daniel Klub as delegates for space conference. Awaiting reports. Meeting with Alex (AIAA): - Official Student Chapter - \$5.00 Membership fee (meeting funding) - Professional Society - Events: Grad Student Lectures / Design Competition (AERO3002 style project) / Design-Build-Fly competition (With other universities) -Weekly Meetings: ME4356 Wed. 5:30PM -Collaboration with CMAS - assist with events (share contacts/members) - Request we spread the word - Note in next member email -Need storage space - Perhaps shelf space (For publications they receive)</p>
Internal	<p>Member Email: This weekend (Viewing / AIAA) AGM: Wednesday, March 9 - 6PM-9PM - Room TBD Spencer - Find someone to cover your office hours. Jacob would like new business cards – blanks. CMAS approached by CUSA Group for Endorsement: Vote had - NEGATIVE CMAS moved to add no-endorsement clause (on political campaigns / elections) to RRH: Vote had - PASSED</p>
Finance	<p>Financial update: Reimbursements - CASI for Kelsey - Scott to submit shortly Funding Streams: February 15(?) deadline for CASG – Try for Industry Night Fall CASG Followup on the \$80 for FolksyWisdom CUESEF – February 21 Deadline to submit for Fall CUESEF - Feb 29</p>
Events	<p>#FolksyWisdom – Wednesday, March 2. (Possibly Multi-Media room at Library) Nick H: Send skeleton of event to Scott/Mike Upcoming events: Viewing Night: February 4. 8-10, Popcorn machine booked, ME3328 (Topic to Eric) CO2 Car in March, during NEW, on the Monday – Mike to provide a list of materials.</p>



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	<p>-One Week Build time -Adjudication / Tech Presentation Vintage wings early April? Industry Night Update: Thursday, January 28 7PM Resume Deadline - Jan 26th 5PM Bakers, \$25/\$30/\$50 \$5/\$7/\$20 Resume Only Email Day before for Attendees: Note RE: Coats/Bags Cover page & President's Message by Tues. 7PM</p>
Publications	<p>Geared up update in February & March Social Media Update: Current Followers: Twitter: 19 Instagram: 17 Social Media Contest: Not a success. Only 4 subscribers: Winner Victor Krupka - Chose Caliper - Received prize Jan. 25 Next contest during NEW</p>
Services	<p>Chain, Padlocks, installed. Ink & Cutlery have arrived. Scott is taking care of Logbooks Needs: - Masking Tape Library: -Organized -Updated list online -Old books to Jen Wickson</p>
Technical	<p>Monica will take over shirt donations. Adblock on first computer Look into alarm for office cleanup Exec computer - requires backup and clean Windows 8 install. Textbook library pictures</p>
4th Year Rep	Industry Night, Send skeleton of event to Scott/Mike
3 rd Year Rep	Industry Night
2nd Year Rep	Industry Night, Viewing Night



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1st Year Rep	Industry Night, Viewing Night
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